



AMSCHWAND SARCOMA CANCER FOUNDATION  
*Offering love, hope, and tangible support*

## GRANT APPLICATION

### Application Process

To apply for a grant from the Amschwand Sarcoma Cancer Foundation, please follow the instructions below. You may add other information; however, your proposal, excluding budget and attachments, should not exceed five type-written pages.

Please send completed application via email to [info@sarcomacancer.org](mailto:info@sarcomacancer.org) with ASCF grant application in the subject line as well as one hard copy to 2726 Bissonnet Street Ste 240-314 Houston TX 77005

### Application Outline

Cover Letter. A one-page letter should state the applicant's name, physical address, e-mail address, telephone contact information as well as research, hospital, and/or academic affiliations. Additionally, a brief description of what the researcher will be doing with the funds and the total amount of requested funding should be included. The letter should be co-signed by the applicant as well as by a senior physician-scientist or administrator from the sponsoring organization.

Description of Proposed Work. Briefly describe your proposed work and its purpose including:

- a. A short description of your research opportunity.
- b. How will this research opportunity create change?
- c. Who will be affected by your work?
- d. Why is it important?
- e. List your goals and objectives.
- f. Describe your plans to secure funding and/or resources from other sources.
- g. Describe your plans to expand your work beyond the period for which you are requesting support.
- h. Include a brief statement of any other information you believe supports your application.
- i. Please include information on prior relevant research and/or research in this area.

Proposed Expenses and Income. Include a projection of all expenses for which you are requesting support. If awarded, how will these funds be utilized? What other funds are currently available to you? How will they be used?

Impact Statement. In no more than three (3) sentences, indicate how this grant will impact you and your work.

Opportunity-Related Experience. Attach a listing of any experiences related to your application. A curriculum vita may serve as your attachment.

Percentage of Time Spent on Sarcoma Related Goals and Objectives. Indicate on average, the total number of hours your work will be focused on sarcoma-related goals and objectives. What percentage of your total number of weekly hours will relate to sarcoma-specific research and/or sarcoma patient care?

Future Intent to Continue Sarcoma Specialty. Do you intend to continue to specialize in the field of sarcoma in the future? If so, in what capacity?

Collaboration (if applicable). Describe your intended plans to collaborate with other research institutions to maximize resources, minimize duplication of efforts and promote sharing of information.

References. Include contact information for two professional or academic references.

## **Requirements**

- Applications should be prepared according to the application outline indicated.
- Completed applications must be submitted by November.
- The ASCF Scientific Research Council will review the application prior to the end of the fiscal term in December and will make recommendations about funding.
- Incomplete applications will not be reviewed.
- Applications will be evaluated using an established set of criteria.
- Applicants will be notified within 3 months following the submission deadline.
- Six months and one year after an award is made, a written two (2) to four (4) page progress report will be required to be submitted to ASCF.
- During the funding year, awardees may be required to serve in an advisory capacity for ASCF with his/her time commitment not to exceed ten (10) hours.
- Upon notification of award, awardees must sign a release of information allowing ASCF to share his/her progress with ASCF supporters.
- Requests for institutional overhead are strongly discouraged.
- Research specifically utilizing aborted human fetal tissue will not be considered.